Meeting Opened at: 6:35pm

1.0 Present: Kerrie Slaymaker, Lila Gray, Ross Preston, Brian Reynolds, Nicolle Brown, Brian Hill, Michelene Ryan, Heidi Morgan, Irene Johnstone, Mel McDonald, Michelle Roper, Emily Camilleri

2.0 Apologies: Erin Wardley, Anthony White

3.0 Minutes of Previous Meeting
Motion: To accept the minutes from October meeting as tabled.
Moved: B Hill
Seconded: H Morgan

4.0 Business Arising from Previous Meeting:

   Correspondence:
   4.1 Inwards: as tabled
   4.2 Outwards: as tabled

Motion: To accept the correspondence as tabled
Moved: K Slaymaker
Seconded: M Ryan

5.0 Business Arising from Correspondence: n/a

6.0 Reports
   6.1 Executive Officer: as tabled

   6.2 President’s Report:

   6.3 Parents’ Association:
   • Balance $9,880.65
   • PA ran a very successful Disco sausage sizzle which raised just over $600 and they have completed two nights at the Tigers Club raffle. Each night has brought in about $200, with the last night this Friday.
   • Tigers’ Club has adopted an every second year program for their community groups applications, which means that we have not been able to secure a confirmed place for 2015- we are currently on their reserve list.
   • Special effort (fete) organisation is progressing steadily- it is becoming increasingly difficult to obtain donations.
   • The State Election day sausage sizzle is coming up on Saturday 29th November. This will bring in a strong profit. We really need helpers throughout the day- School Council members are asked to commit to at least some time on the roster.
• A copy of PA’s proposed 2015 fundraising calendar distributed.

<table>
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<th>Westgrove Parents’ Association Fundraising Program 2015</th>
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| **Term 1:** 29th January - 27th March | Hot Cross Bun drive  
Easter raffle |
| **Term 2:** 13th April - 26th June | Mothers’ Day Stall  
Heather Brae biscuits & slice drive |
| **Term 3:** 13th July – 18th September | Fathers’ Day Stall  
Cadbury chocolate drive |
| **Term 4:** 5th October-18th December | November 21st- Family Portraits  
Student disco sausage sizzle  
Fete Day raffle & stall |
| | Bunnings’ sausage sizzle- to be confirmed |

**7.4 Education Committee:**

• Work is continuing on reviewing the whole school integrated studies plan. The task as evolved further and we are now including an outline of curriculum to be covered at each level for all subject areas. Whilst they are still works in progress, an example will be distributed and we welcome your feedback. These documents will be useful information for new teachers, parents and students as it maps out the work to be covered in the course of a year.

• The ‘Integrating I-pads’ session facilitated by Phill Cristofaro on curriculum day was extremely valuable and sets the agenda for what we hope to achieve with regards to building the use of I-pads into everyday class use (as a tool to support learning). In truth, we only explored about 6-8 apps (mostly free) and Phill took us on a ‘workflow’ journey demonstrating how these apps could be applied to purposeful learning at different points in a given task. Phill has also worked with the leaders’ team to develop a ‘road map’ to support and guide us for the future.

• Report writing will commence in earnest next week.

**7.5 Finance:** as tabled

**RECOMMENDATIONS**

That the cash payment report for October 2014 be ratified and passed for payment
- **Moved:** B Hill  
- **Seconded:** R Preston

That the balance sheet and operating statement for October 2014 be accepted.
- **Moved:** B Hill  
- **Seconded:** I Johnstone

A representative, Chris, from Paul Sadler Swimland attended this finance meeting.

**7.6 Buildings and Grounds:**

• **Senior playground redevelopment project**

Information has been gathered about various pieces of equipment and options for the playground redevelopment from “Adventure +”

**7.7 Fundraising Committee:**

Walkathon Oct 15 – we have taken over $7000. Prizes are being ordered shortly.
SLG disco Oct 21 – made over $700, which has paid for our World Vision Sponsor child.
Mini-fete Dec 5
7.8 Canteen:
• Canteen balance: $5,151.30
• The stove is working well. Installation of the shelving and rangehood is in progress.
• Canteen is preparing the mini-fête lunch packs themselves this year. They will be doing mini hamburger/chicken burger, cookie and drinks packs.
• Volunteers have been down this term. Leanne and Heidi have put a call out in the newsletter and website and I will talk to the students at assembly on Friday. Hopefully this will help to spark up some interest.

7.9 Student Leadership Group:
- The SLG ran a very successful disco, with over $700 raised. The Student Leaders were very proactive and gave out positives for safe and respectful behaviour, as well as assisting with toilet supervision and the set up/ pack up.
- The Student Leaders have been involved with the Prep transition program by doing the meeting and greeting. They have done an amazing job so far!
- The Student Leaders have sold poppies for the RSL for Remembrance Day.
- The Year 5 Student Leaders are having a follow up day at school on Friday 14\textsuperscript{th} November with the Werribee Zoo personnel involved in the \textit{Love Your Locals Day} earlier this term.

\textbf{Motion:} to accept all of the reports  
\textbf{Moved:} M Roper  
\textbf{Seconded:} M McDonald

8.0 General Business:
• Website
  New website demonstrated

• Cleaning Contract
  Two quotes have been received, including the current contractors, Ramzy.  
\textbf{Motion:} To accept the quote, as tabled, from Ramzy.  
\textbf{Moved:} R Preston  
\textbf{Seconded:} M Roper

• 2015 Budget
  Draft 2015 budget tabled.

• 2015 Program Budgets
  Program budgets presented.  
\textbf{Motion:} To accept the program budgets as presented.  
\textbf{Moved:} H Morgan  
\textbf{Seconded:} M Ryan

• EMA and Essential Learning Charges
\textbf{Motion:} In 2015, the additional equity funding in the SRP be used to provide bookpacks and education essentials for eligible students from families holding valid Health Care cards.  
\textbf{Moved:} M Ryan  
\textbf{Seconded:} B Hill

• 20\textsuperscript{th} anniversary celebrations
  - Working Party to meet on Tues 18\textsuperscript{th} Nov at 3:45pm to make some tentative plans  
    Brian Reynolds    Nicole Thompson    Brooke Barnes  
    Michelle Roper    Lindsay Paterson    Kerrie Slaymaker  
    Mel McDonald    Micheline Ryan    Heidi Morgan  
    Emily Camilleri    Nicolle Brown  
    Irene Johnstone    Susan Richardson
Meeting Closed at: 8:40pm

Next meeting: Tuesday 9th December, 2014 - 6:30pm