Welcome Everyone

1.0 Present: Heidi Morgan, Erin Wardley, Lisa White, Anthony White, Allison Britt, Helen Fraser, Ross Preston, Michelen Ryan, Linda Attard, Kerrie Slaymaker, Brian Reynolds

2.0 Apologies: Brian Hill, Irene Johnstone, Emily Camilleri

3.0 Minutes of Previous Meeting
Motion: To accept the minutes from August and September meetings as tabled.
Moved: K Slaymaker
Seconded: L White

4.0 Business Arising from Previous Meeting: n/a

5.0 Correspondence:
  5.1 Inwards: as tabled
  5.2 Outwards:
    5.2.1 School MOU to participate in Office 360 Trial - DET
Motion: To accept the correspondence as tabled
Moved: H Morgan
Seconded: E Wardley

6.0 Business Arising from Correspondence: n/a

7.0 Reports
  7.1 Principals’ Report: (including Learning & Teaching and Buildings & Grounds) as tabled
     (Helen/Heidi/Kerrie)
  7.2 President’s Report: (Brian R) – holiday work completed in the garden
  7.3 Parents’ Association: (Heidi)
      • $18,625.62 balance in account
      • Parent Association- an Asthma Education session for parents through Asthma Australia. This will be taking place on Monday 19th October in the library from 2.00-3.00pm. Information has gone out on the newsfeed and note have gone home to parents.
      • Fathers’ Day stall has achieved a pleasing result with a profit of $925. The students were spoil for choice as they shopped for just the right gift for dad. Congratulations and thanks go out to all the PA members who supported this fundraiser.
      • Family Portraits – Saturday 21st November
      • Bunnings Sausage sizzle- Saturday 12th December- this is late in the year but promises to be very lucrative. Volunteers required from school council please
      • PA has approved the transfer of $12,000 to go towards the 20th Anniversary playground project. Letter has been forwarded to School Council Finance committee
      • PA is calling for 2016 project ideas
      • The next meeting is on Monday 9th November.
  7.4 Finance: (Brian H)
RECOMMENDATIONS
1. That the cash payment report for August 2015 be ratified and passed for payment
   Moved: A White
   Seconded: M Ryan

2. That the balance sheet and operating statement for August 2015 be accepted.
   Moved: A White
   Seconded: L Attard

3. That the cash payment reports for September 2015 be ratified and passed for payment
   Moved: H Fraser
   Seconded: M Ryan
4. That the balance sheet and operating statement for September 2015 be accepted.
   **Moved:** K Slaymaker  
   **Seconded:** L Attard

5. That a letter of gratitude be forwarded to the Parents Association thanking them for their fundraising throughout the year that has contributed to the new playground
   **Moved:** A White  
   **Seconded:** R Preston

Investigation of the wall in the student toilets near the library to be carried out to check on its stability given the work that Richard has had to complete recently.

6. The following actions are hereby submitted for approval by Westgrove Primary School Council:
   - that part payment of Helen Fraser's mobile phone bill be paid from school funds
   - that the VTCU Term Deposit be rolled over and reinvested
   - that an external company be contracted to conduct the school stocktake at the start of 2016
   - that a mixer be purchased for the canteen
   - that the replacement or restoration of the basketball posts, shade sails and rings be actioned
   - that the Essential Learning payment for 2016 stay at $150 per student
   - the deposit for the indigenous garden to be started has been made with a three stage payment arrangement
   - the main part of funds raised by Parents Association be transferred to the High Yield Investment account
   - that the Energy Efficient Lighting proposal be considered with further information gathered before approval

   **Moved:** H Morgan  
   **Seconded:** A Britt

   The Finance Committee would like to recommend to School Council that the school management plan always include consideration of the schools impact on the environment.

   That Westgrove School Council formally adopt the intent whenever possible to provide an Eco Friendly school and strive to ensure that the school is energy efficient, environmentally and ecologically friendly.
   **Moved:** H Morgan  
   **Seconded:** L Attard

   Note: that the funds allocated for the Indigenous garden are starting to be spent

7.5 Canteen: (Heidi)
   - Canteen balance: $4,246.33
   - Special Footy Lunches were organised for 15th & 16th September. These were once again very popular with students
   - We only lost Leanne for one day for her jury duty on Wednesday 26th August. A big thanks to Lisa, who replaced her on that day, and had offered to replace Leanne for the required time
   - Maintaining a sustainable volunteer base in the canteen continues to be of concern and requires a strategy for the future.
   - The canteen has encountered some stock losses recently
     - Ants got into the unopened muffin mix at the end of term 3
     - Power tripping caused fridge and freezer to stop working over the school holidays. This affected a range of products including chicken and milk based ice creams. Leanne is conducting an audit of lost stock
   - School Council Finance Committee has approved the purchase of a stand mixer and slow cooker for the canteen.

7.6 Student Leadership Group: (Kerrie)
The SLG collected over $700 for World Vision to support the Nepal and Myanmar communities through our casual clothes day in the last week of term. We are currently working on:
   - expectations for each playground area
   - Prep transition support

   **Motion:** To accept all of the reports
   **Moved:** M Ryan  
   **Seconded:** E Wardley
8.0 General Business:

8.1 Incursions/ excursions/ camps
- Year 1 Melbourne Museum 23rd Oct
- Year 5- The History Box 30th Oct
- Prep incursion – responsible pet ownership 13th Nov
- Year 2 - ACMI and Birrarung Marr p/g Fed. Square 17th Nov
- Year Prep Excursion- Collingwood Farm (2 grs) 2nd & 3rd Dec
- Year 3 Starlab incursion 6th Nov

Extra - curricula/ Integrated
- Artist Incursions- whole school 19th-23rd Oct
- Music Count Us In- (choir) Federation Square 29th Oct

PE / Sport
- Year 3/4 Regional Hooptime Comp – Mill Park 15th Oct
- Year 5/6 Lightning Premiership – various local venues 30th Oct
- Year 5/6 Regional Hooptime Comp – Eagle Stadium 13th Nov

Motion: To approve the incursions and excursions as tabled
Moved: H Morgan
Seconded: R Preston

8.2 NAPLAN results overview – presented by Linda Attard
8.3 BYOD – School purchasing portal – presented by Linda Attard

Motion: That Westgrove SC recommends the development of a parent portal through Next Byte to purchase i-Pads to support the BYOD program.
Moved: L Attard
Seconded: R Preston

Meeting Closed at: 8:35pm

Next meeting: Tuesday 10th November, 6:30pm