1.0 The Executive Officer, Heidi Morgan, opened the meeting at 6:30pm and standing orders were suspended.

2.0 Present: Kerrie Slaymaker, Brian Reynolds, Heidi Morgan, Erin Wardley, Irene Johnstone, Brian Hill, Antoinette Masiero, Michelene Ryan, Alison Britt, Linda Attard, Lisa White, Ross Preston

3.0 Apologies: Anthony White, Emily Camilleri

4.0 Co-option of community member:
Nomination: Brian Reynolds
Moved: B Hill
Seconded: A Masiero

Meeting closed at 6:32pm
1.0 The Executive Officer, Heidi Morgan, opened the meeting at 6:32pm and standing orders were suspended.

2.0 Present: Kerrie Slaymaker, Brian Reynolds, Heidi Morgan, Ross Preston, Erin Wardley, Irene Johnstone, Brian Hill, Antoinette Masiero, Michelene Ryan, Alison Britt, Linda Attard, Lisa White

3.0 Apologies: Anthony White, Emily Camilleri

4.0 Casual Vacancies
Motion: That Brian Hill be appointed to the casual parent representative vacancy formerly held by Michelle Roper.
Moved: L Attard
Seconded: K Slaymaker

Motion: That Antoinette Masiero be appointed to the casual DET representative vacancy formerly held by Heidi Morgan.
Moved: R Preston
Seconded: I Johnstone

5.0 Nominations for office bearers:

- Nomination for President: B. Reynolds
  Moved: R Preston
  Seconded: K Slaymaker

Brian Reynolds duly elected as President.

- Nomination for Vice-President: E Wardley
  Moved: R Preston
  Seconded: B Hill

Erin Wardley duly elected as Vice-President.

- Nomination for Treasurer: B. Hill
  Moved: R Preston
  Seconded: E Wardley

Brian Hill duly elected as Treasurer.

- Nomination for Secretary: K. Slaymaker
  Moved: H Morgan
  Seconded: L Attard

Kerrie Slaymaker duly elected as Secretary.

Standing orders re-instated at 6:40pm.
Meeting Opened at: 6:40pm

1.0 Present: Kerrie Slaymaker, Brian Reynolds, Heidi Morgan, Ross Preston, Erin Wardley, Irene Johnstone, Brian Hill, Antoinette Masiero, Michelene Ryan, Alison Britt, Linda Attard, Lisa White

2.0 Apologies: Anthony White, Emily Camilleri

3.0 Minutes of Previous Meeting

Motion: To accept the minutes from February meeting as tabled.
 Moved: B Hill
 Seconded: A Britt

3.0 Business Arising from Previous Meeting:

5.0 Correspondence:

5.1 Inwards: as tabled

5.2 Outwards: as tabled

Motion: To accept the correspondence as tabled
 Moved: E Wardley
 Seconded: K Slaymaker

6.0 Business Arising from Correspondence: n/a

7.0 Reports

7.1 Executive Officer: as tabled

7.2 President’s Report: Welcome to the new Council members.

7.3 Parents’ Association:

• Financial Balance - $13,787.60
• PA Annual General Meeting was held 2.3.15. The 2015 executive is:
  President: Janine Kayler-Thompson
  Vice President: Jesse Corney
  Secretary: Tracey Brunswick, Assistant Secretary: Alison Britt
  Treasurer: Kerry Grimshaw
• The amended fundraising focuses for term 1 will be the hot cross bun drive and student disco sausage sizzle. The Easter raffle will not take place due to the amount of time & effort required to produce a limited profit.
• PA next meeting – 13th April 2015.

7.4 Education Committee:

• BYOD iPad program - we have now completed the proposed timeline for setting up student iPads with access to our Wi-Fi network. Technician time has also been allocated each Thursday for new participants to the program. Participation is as high as 90% in some classrooms. Cohort percentages – Year 3 – 74%, Year 4 – 66%, Year 5 – 83%. A further 6 new participants were connected to the network last week. Future planning - 2015 Year 2 students will have the opportunity to participate in the BYOD program in 2016.
• Parent Teacher Interviews for Yr 1-6 students - Monday 23rd February. Despite the problems with the online booking system, staff have been diligent in contacting parents who did not attend parent/teacher interviews.

• Assessment & Reporting – with the withdrawal of the DEECD reporting software, schools are now responsible for selecting a commercial package. Staff have been working in teams to investigate report software packages with findings presented at our last staff meeting. Packages included, Accelerus, SPA, Seqta, Compass and Extreme software. A decision will be made by the end of term. Parents also have the opportunity to participate in a survey, to gain data on parent’s perspective of the report format and content.

7.5 Finance: as tabled
Chris (Paul Sadler Swimland) attended this month’s Finance Committee meeting. He reported that there were plans to provide us with projected costs for the next 12 months, which will help us to budget adequately in the future, particularly for maintenance.

RECOMMENDATIONS
1. That the cash payment report for February 2015 be ratified and passed for payment
   Moved: B Hill
   Seconded: R Preston

2. That the balance sheet and operating statement for February 2015 be accepted.
   Moved: B Hill
   Seconded: M Ryan

7.6 Buildings and Grounds:
Richard has been doing a significant amount of preventative maintenance around the school this month. This includes cleaning of gutters and drains, repairs to a burst evaporative cooler pipe above room 4 and roofing as well as a repair to the vent panel above the window in lab 1. This month Neil has been weeding the garden beds in the infant playground and back of the library as well as regularly sweeping away leaves and debris outside the canteen and paths around the courtyard, cleaning around the infant sandpit and mowing the nature strip. Despite the significant work done on the grounds before the start of school, we still have much ongoing work for Neil in order to keep our ground in reasonable order. The vegetable garden is going very well under Brian’s care. The year five students have been working in the garden this term and Brian has been assisting them to use our school grown produce in cooking sessions. Brooke and I have been continuing our investigation with regards to the senior school playground project and have design ideas and costing from two companies to share with you.

7.7 Fundraising Committee: n/a

7.8 Canteen:
As at the end of February, we have a total profit of $642.58 for the canteen. Leanne has had a follow up meeting with the health inspector and he was happy with what she has done. At the moment, Leanne is in the process of updating her level 2 Food handler’s qualifications. Maintaining consistent helpers has been a challenge this term. Whilst she does have a small core of very reliable helpers, she just doesn’t have enough and hence was left short on the day of the swimming carnival when her regulars were at the sports. Leanne has been pricing some pie warmers and I have information to share with you with regards to this.

7.9 Student Leadership Group:
Our leadership group met last week for the first time and we covered the following topics:
- House team charity support
- New playground development
- Expectations of their role
Motion: to accept all of the reports
Moved: M Ryan
Seconded: A Masiero

8.0 General Business:

Work Experience students
• We currently have two students from SEDA, each on a one day a week PE placement.

Pre-service Teachers
• Three pre-service teachers from Victorian University will be here in a block and one day per week placement throughout the year.

Yr 5 excursion
Motion: To approve the Year 5 excursion to VSSEC, Strathmore on 16th and 19th March 2015 as tabled.
Moved: M Ryan
Seconded: R Preston

Pie warmer
Quotes for new pie warmer in the canteen have been obtained, as tabled.
Motion: To purchase a new pie warmer at a cost of $670 from Birko
Moved: L White
Seconded: A Britt

Senior playground update
Various pieces of equipment have been investigated for the senior playground development. Quotes have been obtained etc. The SLG have had some input into the best equipment to choose.

Grounds maintenance
We had a company, Mow-town, come in to carry out a blitz on the yard to bring conditions up to scratch ready for the start of the year.
Motion: To employ Mow-town to carry out a blitz on the yard at the end of each holiday break as per quote tabled.
Moved: A Masiero
Seconded: B Hill

Hall Hire
We have had an enquiry regarding hiring the hall from the Melbourne Swordplay Guild.
Motion: To approve the application for hiring the hall from the Melbourne Swordplay Guild.
Moved: R Preston
Seconded: A Masiero

PA fundraising - term 1
Motion: To amend the proposed 2015 PA fundraising calendar, as tabled
Moved: L Attard
Seconded: E Wardley

Year 6 graduation
Ross provided some positive feedback regarding last year’s graduation.

Meeting Closed at: 8:10pm
Next meeting: Tuesday 14th April, 2015 - 6:30pm