Meeting Opened at: 6:30pm

1.0 **Present:** Kerrie Slaymaker, Heidi Morgan, Erin Wardley, Antoinette Masiero, Alison Britt, Linda Attard, Lisa White, Ross Preston, Brian Hill, Anthony White

2.0 **Apologies:** Micheline Ryan, Brian Reynolds

3.0 **Minutes of Previous Meeting**

**Motion:** To accept the minutes from May meeting as tabled.

**Moved:** L White

**Seconded:** A Britt

2.0 **Business Arising from Previous Meeting:** n/a

5.0 **Correspondence:**

5.1 **Inwards:** as tabled

5.2 **Outwards:** as tabled

**Motion:** To accept the correspondence as tabled

**Moved:** K Slaymaker

**Seconded:** E Wardley

6.0 **Business Arising from Correspondence:** n/a

7.0 **Reports**

7.1 **Executive Officer:** as tabled

CESF (Camps, Sports & Excursions Fund) - $125 per student. Essentially replaces EMA. Families apply for the funds by presenting Health Care Card and online application completed by the office staff.

IBAC investigation – overview of information presented by Heidi, including Conflict of Interest declarations.

7.2 **President’s Report:** n/a

7.3 **Parents’ Association:**

- Financial Balance - $16,099.47 – official profit from the Mother’s Day Stall was $1108.00.
- Pleasing response by families for the chocolate drive profit to date $236.58
- PA next meeting – 13th July 2015.
- Recall of Wax Melt Burner sets – there are still several that have not been recovered, refunds are being organised.

7.4 **Education Committee:**

- Students in year 3 & 5 completed NAPLAN testing
- We celebrated Education Week with a Whole school marvellous maths afternoon.
- Year 5 participated in a Werribee River Excursion as part of their integrated unit on sustainability
- 30 students from Yr 4 & 5 attended Woorabinda Camp
- Assessment & Reporting – staff have been trained in using the new reporting software and have participated in moderation sessions to evaluate students writing Staff are now busy writing reports.
• Our continuous implementation of AIP improvement strategies has seen staff involved in several Professional Learning sessions on:
  o student performance data to drive planning and monitor student growth
  o number and algebra vocabulary – to develop a whole school explicit vocabulary list
Department teams have also audited intervention approaches as part of the strategy to build upon the whole school approach to intervention.
• A Report Information session for parents was held on the 1st June with a pleasing response from our families. Changes together with explanations to the report format were presented. Department guidelines for reporting were discussed including the delivery of Aus VELS curriculum based on the stages of schooling
  o Foundation - Foundation to Year 2
  o Breadth – Years 3 to 8
  o Pathways – Years 9 and 10
Reports will be sent home on the 25th June. Parents will also receive instructions and a copy of their passwords required for booking a parent / teacher interview time on Xuno. Parent teacher interviews will be held on Thursday 16th July, 12:30-7:00pm
• As part of our strategy to build teacher capacity and knowledge to embed quality ICT pedagogy and practice, Phil Cristofaro, Consultant, 1:1 / eLearning Leader and Apple Distinguished Educator will be working with Year 3, 4 and 5 teaching teams during planning week.
• E Learning –The ICT Planning is continuing, the next stage is to identify success milestones and develop our four year projected budget.
• Preparation for term three has begun with the detailed planning of our meeting schedule
  o continuation and identification of AIP strategies targeted for term 3 – including; consistent monitoring of curriculum delivery and rigor across all year levels, whole school approach to intervention, investigation for best practice embedding ICT, monitoring of PLTs (Professional Learning Teams), investigating best practice for transition including class to class team to team pre-school to Foundation and Year 6 to Year7 and developing an action plan for improving school connectedness with the school community.

7.5 Finance: as tabled

RECOMMENDATIONS
  1. That the cash payment report for May 2015 be ratified and passed for payment
     Moved: L White
     Seconded: B Hill

  2. That the balance sheet and operating statement for May 2015 be accepted.
     Moved: B Hill
     Seconded: A Masiero

7.6 Buildings and Grounds:
Motown will come and do their usual school holiday clean up in the grounds.

7.7 Fundraising Committee:
A Fun run/ walkathon has been booked for Oct 14th – Health & PE week. A new company has been engaged. There is an opportunity to apply for a $5000 grant through CUA, who are a partner of this organisation and their event. Student Wellbeing Team is facilitating this.

7.8 Canteen: see Principal’s and Finance report

7.9 Student Leadership Group: n/a

Motion: To accept all of the reports
8.0 General Business:
Motion: To approve the following excursions

<table>
<thead>
<tr>
<th>Excursion</th>
<th>Hooptime</th>
<th>Queensland Rugby League training session</th>
<th>Western Bulldogs Leadership Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>10th June</td>
<td>11th June</td>
<td>16th June</td>
</tr>
<tr>
<td>Venue</td>
<td>Werribee</td>
<td>Port Melbourne</td>
<td>Etihad Stadium</td>
</tr>
<tr>
<td>Supervising staff</td>
<td>Lucas, Mat, Steve</td>
<td>Ben, Christy, Pauline A</td>
<td>Shane</td>
</tr>
<tr>
<td>Students</td>
<td>Selected Year 3/4s</td>
<td>Year 5/6s @ 40</td>
<td>5 x Year 6 leaders</td>
</tr>
</tbody>
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Meeting Closed at: 7:20pm

Next meeting: Tuesday 14th July, 2015 - 6:30pm