Viewing Learning Tasks on the Compass Parent Portal

At Westgrove Primary School we are our obligated to provide our parents and carers with anytime anywhere access to student information and in doing so, reduce our carbon footprint.

Student Reports and Learning tasks are accessed using the Compass Parent Portal.

Accessing Compass

Compass is a web-based system that is accessible on any modern web browser (Internet Explorer, FIrefox, Chrome, Safari) or by using the Compass iOS or Android apps. Search for 'Compass School Manager' in the store.

Every family has received a separate login to Compass. If you are having trouble finding the Compass link for Westgrove, you can go to **http://schools.compass.edu.au** where you can search for and find our school's direct URL.

Logging in to Compass

To log in you will require your unique family username.

The first time a user logs in, they will be prompted to change

their password.

Next, you will need to change your password

Please note the new password requirements below:

- Your new password **must be numeric**
- Your new password must be **at least four (4) digits** long
- Your password **cannot** contain letters or symbols

New Password: ●●●●●●●
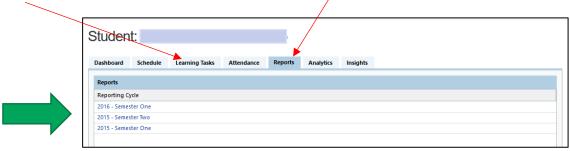
Confirm New Password:

Save

The home screen provides you with relevant alerts and news, as well as quick access to your child's profile.

To access student reports

Click on 'View Academic Reports'

This will take you to your child's Homepage. Select the Report tab to access all your child's Semester Reports. Select the Learning Task tab to access all learning tasks.

➤ If you require additional assistance, please visit our general office